

COUNCIL REPORT

Date : 18 January 2024
To : Ordinary Council Meeting, 7 February 2024
From : Strategic Development Manager, Katherine Hall
Subject : **LONG TERM PLAN 2024-2034 UPDATE**
File ID : A1200750

EXECUTIVE SUMMARY

- This report provides an update to Council on the work carried out on the Long Term Plan 2024-2034 since the previous Ordinary Council Meeting (5 December 2023).

RECOMMENDATIONS

- 1) **That the report titled "Long Term Plan 2024-34 Update" be received.**

PURPOSE

1. The purpose of this report is to provide to Council an update on the work carried out on the Long Term Plan 2024-2034.

STRATEGIC ALIGNMENT

2. The matters detailed in this report relate to the following priorities from Ōpōtiki District Council's Long Term Plan 2021-2031.
 - ☐ Development and protection of the natural environment.
 - ☒ Services and facilities meet our needs.
 - ☒ Fair and efficient leadership.
 - ☐ A strong and effective community spirit.
 - ☐ Purposeful work and learning opportunities.
 - ☐ Development supports the community.
 - ☐ Culture and history are treasured.

BACKGROUND

3. At the time of writing this report, the following work has been carried out since the previous LTP update report (dated 29 November 2023, received 5 December 2023).

4. On 30 November, a workshop was held. It included one item: Project Prioritisation. This workshop presented the first iteration of the LTP budget to Councillors for review and feedback. The notes from this workshop will be released following the standard Council approval process.
5. On 5 December, an Ordinary Council Meeting was held. An LTP update report was presented to Council. It included an updated version of the *ŌDC Long Term Plan 2024-34 – Workplan* (the “Snake”) which had a new Council meeting scheduled for 21 December 2023. Council received the report and approved the updated Workplan.
6. On 11 December, a Risk and Assurance Committee was held. An LTP update report was presented to the Committee. It included an updated LTP Risk Register, the approved LTP Strategic Direction and Community Priorities, and the draft Council Activity Structure and Performance Framework. The Committee received the report and appendices.
7. On 18 December, a workshop was held. It included one item: Project Prioritisation II. This workshop presented the second iteration of the LTP budget to Councillors for review and feedback, based on direction provided after the workshop on 30 November. The notes from this workshop will be released following the standard council approval process.
8. On 21 December, an Extra Ordinary Council Meeting was held. The agenda had one LTP item: adoption of Significance and Engagement Policy. The report was received, and the updated policy was adopted by Council.
9. At the time of writing, a workshop is scheduled for 30 January. The following LTP items are included on the agenda for the workshop: Project Prioritisation III and Rates Postponement Policies. The notes from this workshop will be released following the standard Council approval process.

DISCUSSION

10. The purpose of this report is to provide an update to Council on the work carried out on the LTP to date.

Financial/budget considerations

11. Costs associated to the development of the LTP have been included in the 2023-2024 Annual Plan budget.

Policy and planning implications

12. The recommendation of this report supports this requirement.
13. Council is required to ensure it meets legislative requirements under the Local Government Act 2002 when developing the LTP.

Impact on mana whenua

14. The recommendation of this report has no specific impact on mana whenua.

15. However, the matters included in the LTP are consistent with enabling Council's obligations under Te Tiriti o Waitangi and the Local Government Act 2002.

Climate impact considerations

16. The recommendation of this report has no specific climate impact.

Risks

17. There are no risks associated with the recommendation of this report.
18. Additionally, this report provides Council, and the wider community, an opportunity to understand the progress on the LTP to date.

Community wellbeing considerations

19. The purpose of Local Government includes promotion of social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the four wellbeings').
20. The subject matter of this report has been evaluated in terms of the four wellbeings.
21. Social, economic, environmental and cultural wellbeing is enabled through the LTP as it sets the budget and activities for the organisation for the next 10 years.
22. The LTP enables the Council to promote the four wellbeings, as required under the Local Government Act 2002.

SIGNIFICANCE AND ENGAGEMENT ASSESSMENT

Assessment of significance

23. On every issue requiring a decision, Council is required to determine how significant a decision is to the community, and what the corresponding level of engagement should be. Council uses the Significance Flowchart in the Significance and Engagement Policy to determine the level of significance.
24. The level of significance related to the decision in this report is considered to be **low**. Because the decision is determined to have **low** significance in accordance with the policy, the corresponding level of engagement required is **Inform**.

Assessment of engagement

25. As the level of significance has been determined to be **low**, the level of engagement required is **Inform** according to the Engagement Framework of the Significance and Engagement Policy:

INFORM

To provide balanced and objective information to assist understanding about something that is going to happen.

26. The tools that Council will use for the 'Inform' level of engagement include a report in the public agenda of the Council meeting and may include a combination of public notices in the newspaper and/or on Council's social media.

CONCLUSION

27. This report provides an update to Council on the work carried out on the LTP to date.

Katherine Hall

STRATEGIC DEVELOPMENT MANAGER