



REPORT

Date : 31 August 2023

To : Ordinary Council Meeting, 12 September 2023

From : Strategic Development Manager, Katherine Hall

Subject : **LONG TERM PLAN 2024-34 – UPDATE**

File ID : A1072441

EXECUTIVE SUMMARY

The purpose of this report is to provide an update to Council on the work carried out to date on the Long Term Plan 2024-34.

PURPOSE

The purpose of this report is to provide an update to Council on the work carried out to date on the Long Term Plan 2024-34. The report also seeks approval of an updated version of the 'Workplan' which is attached as Appendix 1 to this report.

BACKGROUND

On 1 August, at the Ordinary Council Meeting, an update on the Long Term Plan was presented which included four documents for approval:

- ŌDC Long Term Plan 2024-34 – Workplan
- ŌDC LTP 2024-34 – Roles and Responsibilities
- Environment Scan
- Key Assumptions (draft).

These documents were received and approved.

At that meeting, a report presenting the draft Strategic Direction and Community Priorities for the Long Term Plan was presented. It included five draft Community Priorities which had been created based on

two Strategic Priorities sessions held on 29 May and 26 June. The draft Strategic Direction and Community Priorities are:



Our Strategic Direction

Strong Community, Strong Future (TBC)

Community Priority One: Strong relationships and partners
We strive to establish, develop and maintain genuine relationships with iwi and hapū, community groups and stakeholders.

Community Priority Two: Investment in our district
We advocate for and attract high-quality investment across our district.

Community Priority Three: Wellbeing is valued
We prioritise the wellbeing, hauora and engagement of all our communities, now and into the future.

Community Priority Four: Our communities are resilient
We enable our communities to make informed, safe decisions about resilience and adaptation.

Community Priority Five: Growth is sustained over time
We plan for a district which is future focused and ready for growth.

The report and the draft Strategic Direction and Community Priorities were received and approved.

On 21 August, a Risk and Assurance Committee meeting was held. At that meeting, an update on the Long Term Plan was presented to the Risk and Assurance Committee which included the four documents listed above, and also included the Risk Register, to bring awareness to the top risks to the Long Term Plan. These documents were received.

On 28 August, a Workshop was held with Councillors to provide updates and present key documents for the Long Term Plan. The following items were presented in the workshop:

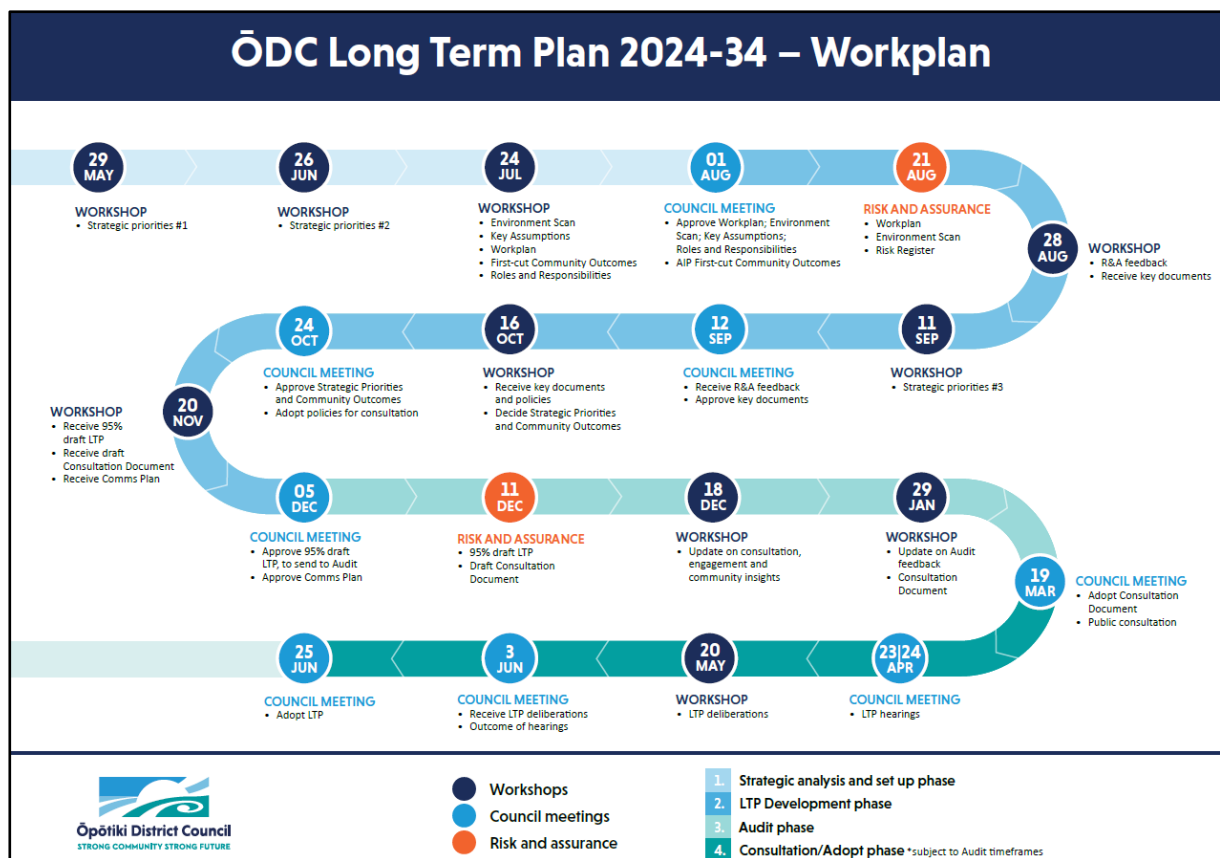
- Workplan – update, changes to 2024 dates required based on Audit timeframes
- Community engagement – update
- Draft Significance and Engagement Policy – workshopped
- Financial Strategy – update

- Infrastructure Strategy, including Asset Management Plans and Waste Minimisation – workshopped.

The notes for this workshop will follow the standard review procedure and will be released into the public domain in due course.

DISCUSSION AND OPTIONS SECTIONS

A key document which was approved on 1 August was the ŌDC Long Term Plan 2024-34 – Workplan:



Throughout the Long Term Plan process, Council staff work alongside Audit to ensure a robust, compliant document is created and adopted. Audit have provided their timeframes with regard to approving ŌDC's Long Term Plan 2024-34.

Receiving Audit's timeframes has necessitated a change to the dates within the 'Consultation/Adopt phase' of the Workplan. The changes are:

- 1 and 2 May: Council Meeting – LTP Hearings, LTP Deliberations
- 28 May: Council Meeting – Adopt updated draft LTP and underlying documents for Audit review

- 27 June: Council Meeting – Adopt final LTP document.

An updated version of the Workplan is attached as Appendix 1 to this report. Approval is sought for the updated version of the Workplan.

SIGNIFICANCE AND ENGAGEMENT ASSESSMENT

Assessment of significance

On every issue requiring a decision, Council is required to determine how significant a decision is to the community, and what the corresponding level of engagement should be.

Council uses the Significance Flowchart in the Significance and Engagement Policy to determine the level of significance.

The level of significance related to the decision in this report is considered to be low. Because the decision is determined to have low significance in accordance with the policy, the corresponding level of engagement required is Inform.

Assessment of engagement

As the level of significance has been determined to be low, the level of engagement required is Inform according to the Engagement Framework of the Significance and Engagement Policy:



Inform

To provide balanced and objective information to assist understanding about something that is going to happen.

The tools that Council will use for the 'Inform' level of engagement include a report in the public agenda of the Council meeting and may include a combination of public notices in the newspaper and/or on Council's social media.

CONSIDERATIONS

Financial/budget considerations

Costs associated to the development of the Long Term Plan have been included in the 2023/24 Annual Plan budget.

Policy and planning implications

Council is required to ensure it meets the legislative requirements with regard to the creating the Long Term Plan The contents of the report support this.

Risks

No risks have been identified with the recommendations of this report.

Authority

Council has the authority to make the decisions required.

RECOMMENDATIONS:

- 1. That the report titled " Long Term Plan 2024–34 – Update" be received.**
- 2. That the updated version of the 'ŌDC Long Term Plan 2024-34 – Workplan' (Appendix 1) be approved.**

Katherine Hall

STRATEGIC DEVELOPMENT MANAGER

ŌDC Long Term Plan 2024-34 – Workplan

APPENDIX 1

